

## Staff Council Meeting Minutes – July 9, 2015

1. **Call to Order:** Betty called the meeting to order at 2:03 p.m.

2. **Attendance:**

2015-2016 Staff Council Member	Term	EEO Category	Present	Meetings Held Since June 2015	Meetings Attended Since June 2015
Antunez, Gilbert	2017	3	Y	2	2
Bedwell, Larry	2016	SSC	Y	2	2
Cross, Stephen	2017	5	Y	2	2
Elms, Johnna	2016	4	Y	2	2
Hampton, Jarvis	2017	1	Y	2	1
Hobbs, Misty	N/A	5	Y	2	2
Johnson, Alicia	2016	1	Y	2	1
Long, Kasey	2017	3	Y	2	2
Machado, Ricardo	2016	SSC	Y	2	2
McIlroy, Sherri	2017	4	Y	2	2
Rausch, Mary	2017	3	Y	2	2
Riggs, Cindy	2016	SSC	Y	2	1
Rosales, Gaby	2014	SSC	Y	2	2
Rueda, Misty	2016	3	N	2	1
Scantling, Mickie	2017	5	Y	2	2
Stocker, Betty	2016	4	Y	2	2
Sweetgall, Linda	2017	4	Y	2	1
Swindell, April	2016	3	Y	2	2
Vanlandingham, Wendi	2017	1	Y	2	2
Vizzini, Beth	2017	5	Y	2	1
Warren, Becky	2016	3	N	2	2
Womble, Lynsee	2017	3	Y	2	2

3. **Review of Minutes from June 10, 2015 meeting:** April moved to approve the minutes as submitted and Kasey seconded. All voted to approve the minutes as submitted.

4. **Treasurer’s Report:** April reported on the various accounts for the period of June 10-July 8, noting the changes since last meeting. Larry moved to accept the Treasurer’s report as presented and Gilbert seconded. All voted to approve the Treasurer’s report as presented.

5. **Committees:** Some committee spots still need to be filled. Betty passed around the sign-up sheet. There are binders for each committee that have documentation about what has been done in the past.

a. **Employee of the Month/Year:** There are 11 people eligible for Employee of the Year—1 person has left the university. Dana Melcher from Scholarship Services is the July Employee of the Month. Congratulations Dana! The subcommittee is looking for the traveling Employee of the Month plaque. If you’ve seen it, please let a Staff Council representative know.

i. Gilbert asked what happened if a nominee isn’t chosen as Employee of the Month—a nomination is valid for 3 months. A nominee will “roll over” on to the ballots for the next 2 months. If they’re not chosen during the three months, they can’t be nominated for a month, and then they can be

nominated by another person. Also, the Employee of the Year may not be nominated for Employee of the Month during the next voting year (June to May). (The minutes for [January 9, 2014](#) have more information on the guidelines and process.)

- b. **Scholarship and Tuition Assistance:** No report.
  - c. **Staff Appreciation:** No report.
  - d. **Staff Development:** Brain breaks have been well attended.
  - e. **Election:** No report.
  - f. **Homecoming:** Homecoming will be on campus this year, and the theme is "Peace, Love & Buffs." The tentative parade route will begin at the First United Bank Center, go down 4<sup>th</sup> Avenue, turn on to 26<sup>th</sup> Street and go past the dorms, turn on to Russell Long Boulevard, and end at the Randall County Justice Center. Vendors and food will be along the University Drive cul-de-sac in between Cornette Library and Cousins Hall.
- 6. Old Business:**
- a. **New Staff Orientation:** On hold until the Fall semester begins.
  - b. **Blood Drive:** The next blood drive is July 29 & 30 from 10:30 a.m. to 4 p.m. The Bloodmobile will be at the Cornette Library.
  - c. **Employee of the Year Reception:** The reception will be on Monday, July 27 at 3 p.m. in Legacy Hall. There was discussion over what refreshments to serve. Ice cream is expensive, and much of it has gone to waste.
    - i. Betty suggested having a cookie bake-off: Staff Council or nominators of Employee of the Month? Perhaps have a (free) parking sticker for the grand prize and \$50 on Buff Gold Card for other prizes. This would be much less expensive than ice cream. Since the reception is only 2 weeks away, this was tabled until the spring.
    - ii. Beth suggested make-your-own trail mix. The logistics were a little daunting to pull this off in two weeks. (This would be a great staff appreciation event.)
    - iii. The eventual decision was for each Staff Council member to bake (or buy) at least a dozen cookies for the reception, and have lemonade through Aramark. Betty will check with Aramark about this. Cookies can be dropped off with Betty (CC 216) in the morning.
- 7. New Business:**
- a. Gilbert suggested that committee chairs email their committee members to start discussions, and set up a meeting time.
- 8. Other Business:** None.
- 9. Adjournment:** There being no other business, April moved to adjourn the meeting and Beth seconded. Betty adjourned the meeting at 2:32 p.m.

Next Staff Council meeting is Thursday, **August 13**, in the Hazel Kelley Wilson Room (Rm. 107) of the JBK. (Please note there is a location change for our next meeting.)

Respectfully submitted by Mary Rausch, Secretary